

**Media Business Authority
Board of Directors Meeting Minutes
Tuesday, May 12, 2020**

In Attendance: Bryan Messick, David Sibley, Tim D'Ignazio, Frank Daly, David Krull, Michael Straw , Susan Rhile, Ally Britton, Peter Bendistis, .Lisa Johnson, Evelyn Blair, Zubair Khan,

Absent: Warren Kuo;

Guests: None

**Meeting called to order at 6:05pm by Bryan Messick via Zoom Conference call
Moment of silence for Christopher Dougherty's passing away.**

2. Approval of Minutes (Zubair Khan)

- a. **April Minutes:** minutes were approved; motion made by David Krull, seconded by Susan Rhile and motion was passed.

3. Treasurer's Report (Frank Daly, Tim D'Ignazio)

- a. Audit 2019 on going. Zubair and Tim are working with the Auditors.
- b. **Review of Annual Budget 2020 will be at the end of August for adjustments**

4. Committee Reports (Zubair Khan)-

- A. Peter Bendistis: Car Show:** Reported the date of the show on July 12/ rain date July 19. Mass Gathering was submitted and put on hold for postponement.
Permit was submitted and is pending Borough's approval and Safety Committee had some issues.
- B. Warren Kuo/ Gillian: 1. Food Festival / application are still coming in.**
- C. Zubair Khan: Media Restaurant week: dates were picked April 5-17; November 1-13; also recommended to Charge restaurants a fee of \$75. And \$50 respectively for smaller and larger restaurants since the event was scaled down no fees were charged.**
- D. Susan Rhile: MAC involvement for 4th of July Movie night**
- E. Frank Daly: Postponement of Roots and Blues 2020 were announced**
- F. Michael Straw: discussed about "Media Pride Celebration" on Sunday, June 28 at noon and Submitted the MGP to the Borough for Closure of State Street for this Parade.**
- G. David Sibley: Discussed about submitting Christmas Parade MGP to the Borough**
- H. Bryan Messick: Reported Dining under the Stars was cancelled for the month of May 2020. Decision for June will be decided by the end of the month**

- I. **David Krull:: some changes about converting Financial report to excel; adding constant contact and working with Catherine Timko on communication with merchants and the Borough. Creating and helping with the Merchant Survey that Catherine had created**
- J. **Ally Britton: discussed about retail businesses being closed, and what impact it is having Financially, also discussed about DUTS when resumed about adding staurdays**

5. New/ Old Business

- a. **New Pole on Providence Road was discussed**
- c. **Applying for MBA EIN #; and discussion Non-profit status (Next month)**
- d. **Bryan announced that Catherine Timko is busy creating survey and working with David Krull on other projects.**

6. Borough Liaison Report (Lisa Johnson)

- a. **Borough Update:** Lisa talked about Corona meetings are being held only with Media Borough Council every Monday at 10:30 am on Zoom

7. Executive Director's Update (Zubair Khan)

May, 2020 attached.

Meeting Adjourned / motion by Frank Daly at 7:11 pm

Respectfully Submitted, Zubair Khan, Executive Director MBA