

**Media Business Authority
Board of Directors Meeting Minutes
Tuesday, May 08, 2018**

In Attendance: Bryan Messick, Dan Lievens ,Debbie Pitt, Frank Daly, Charlene Mullholland, Pete Bendistis, Perri Evanson, Christopher Dougherty Lisa Johnson, Zubair Khan,

Absent: Warren Kuo, Courtney Rozsas, Jack Cunicelli

Guests: Anthony Bellapigna; Geoff Graham, Stephanie Gaboriault

Meeting called to order at 6:15pm by Bryan Messick

1. Public Comments: (Zubair Khan)

A. Geoff Graham spoke and answer questions regarding Sound system on Sate street, the motion was made by Frank Daly to accept the bid for \$6,800 from Schaffer Sound. Charlene Mulholland seconded the motion, and motion carried. Hoping to get this project done by the Blue Stroll in June.

2. Approval of Minutes (Jack Cunicelli)

a. April 10, 2018, Minutes: Frank Daly made a motion to approve the minutes, Perri Evanson seconded the motion, the motion passed.

3. Treasurer's Report (Debbie Pitt)-

a. Frank Daly made a motion to approve first Quarter Financials, seconded by Christopher Dougherty, motion passed.

b. Bills for the quarter have been paid; January \$13,589. February \$19,589 March \$4,459; Motion by Frank &seconded by Christopher; motion passed

c.

4. Committee Reports (Zubair Khan)-

A. Peter Bendistis: Car Show: Pete discussed that Zubair and I met with Delco Cruiser, and discussed Extending the existing area, and adding more space for more cars. Mass Gathering permit application will be Submitted this month for Borough's approval...

B. Charlene Mulholland:

- i. Media Preservation Committee Report:** The committee met on April.3, report attached
- ii. Digital Marketing Campaign Seminar Series-** Nothing to report
- iii. Merchandise Committee-** No report

C. Warren Kuo: Food Festival

v. Food Festival: In Warren absence's Zubair reported applications have been sent by Gillian to Crafters as well as outside Restaurants.

d. Courtney Rozsas No report

E Jack Cunicelli: Short Term Parking Proposal- No Report.

F Dan Lievens/Kevin Schramm: IT/ Merchandising Online: We are no longer using Shopify on line.

G Frank Daly: Zubair distributed proposed Blue Stroll Budget for 2018.

5. New/ Old Business

- a. **Dining under the Stars/ 2018:** Zubair reported that safety and health meeting was held on April 4, and most Of the Restaurants were in attendance along with Police Chief and Lori our Health officer and Mr. Bok. Bryan Messick also announced That DUTS Committee is discussing fundraiser for Media Rotary Foundation and Use it on one of the Saturday nights in June or July, Bryan & Anthony (Ariano) discussed it with the Council Workshop, and they seem to have no problem; the mass gathering permit will have to be submitted. Both Jack and other Board members seems to have some issues with the idea. Will bring back next meeting.
- b. **New Website: Dan Lievens/** Reported and showed some of the progress made on the website. By next Meeting the website will be up & running.

6. Borough Liaison Report (Lisa Johnson)

- a. **Borough Update:** No Report.

7. Executive Director's Update (Zubair Khan)
April report attached

Meeting Adjourned at 7:40pm.

Respectfully Submitted, Jack Cunicelli, MBA Secretary