

**Media Business Authority  
Board of Directors Meeting Minutes  
Tuesday, April 14, 2020**

**In Attendance:** Bryan Messick, David Sibley, Frank Daly, David Krull,,Tim D'Ignazio, Michael Straw , Susan Rhile .Lisa Johnson, Evelyn Blair, Zubair Khan,

**Absent:** Warren Kuo; Peter Bendistis, Christopher Dougherty

**Guests:** None

**Meeting called to order at 6:05pm by Bryan Messick via Zoom Conference call**

**2. Approval of Minutes (Zubair Khan)**

- a. **March Minutes:** minutes were approved; motion made by Tim D'Ignazio, seconded by Susan Rhile and motion was passed.

**3. Treasurer's Report (Frank Daly, Tim D'Ignazio)**

- a. First Quarter 2020 Financial Report was tabled due to some adjustments
- b. **Tim D'Ignazio & Zubair Khan worked on 2020 MBA Budget (Actual) and presented to the Board. No action was taken; Tabled.**

**4. Committee Reports (Zubair Khan)-**

- A. Peter Bendistis: Car Show: No Report.** Reported the date of the show on July 12/ rain date July 19. Mass gathering  
Permit was submitted and is pending Borough's approval and Safety Committee had some issues of safety, after some discussion it was decided that Zubair will talk to Delco Cruiser and Police and fire company  
That Zubair to talk it over with Police and Delco Cruisers; about Cars leaving early while visitors are still there.
- B. Warren Kuo/ Gillian: 1. Food Festival (No Report)**
- C. Zubair Khan: Media Restaurant week: dates were picked April 5-17; November 1-13; also recommended to Charge restaurants a fee of \$75. And \$50 respectively for smaller and larger restaurants.**
- D. Susan Rhile: 4<sup>th</sup> of July movie night and discussed also MAC Film Festival being three weeks away.**
- E. Christopher Dougherty: No Report**
- F. Michael Straw: discussed about "Media Pride Celebration" on Sunday, June 28 at noon and Submitted the MGP to the Borough for Closure of State Street for this Parade.**
- G. David Sibley: Discussed about submitting Christmas Parade MGP to the Borough**
- H. Bryan Messick: Reported Dining under the Stars preparations were under way, Gillian and Zubair hand Delivered the orange signs and letter from the Borough to LCB. Total of 11 restaurants have been registered**

**5. New/ Old Business**

- a. **New Pole on Providence Road was discussed**
- c. Applying for MBA EIN #; and discussion Non-profit status (Next month)
- d. **Bryan Announced the hiring of Catherine Timco by the MBA for one year.**

**6. Borough Liaison Report (Lisa Johnson)**

- a. **Borough Update:**

**7. Executive Director's Update (Zubair Khan)**

**March 2020 attached.**

**Meeting Adjourned at 7:00 PM/ motion by Frank Daly at 7:11 pm**

**Respectfully Submitted, Zubair Khan, Executive Director MBA**