

**Media Business Authority  
Board of Directors Meeting Minutes  
Tuesday, August 11, 2020**

**In Attendance:** Bryan Messick, David Sibley, Tim D'Ignazio, Frank Daly, David Krull, Susan Rhile, Ally Britton, Peter Bendistis, Lisa Johnson, Evelyn Blair, Catherine Timko, Zubair Khan.

**Absent:** Warren Kuo, Michael Straw

**Guests:** Heather Arata

**Meeting called to order at 6:10 pm by Bryan Messick via Zoom Conference.**

**2. Approval of Minutes (Zubair Khan)**

- a. **July Minutes:** minutes were approved; motion made by Frank Daly, seconded by Tim D'Ignazio and motion carried.

**3. Treasurer's Report (Frank Daly, Tim D'Ignazio)**

- a. Audit 2019 Draft was presented to the Board, after some discussion it was decided to approve the audit and ask the Auditors to finalize the 2019 Audit.
- b. Finance Committee planning to meet in August to discuss different format for Budget 2021

**4. Committee Reports (Zubair Khan)-**

**A. Peter Bendistis: Car Show:** Reported that the show, scheduled for July 12th was cancelled.

**B. Warren Kuo/Gillian: Food Festival:** Cancelled; discussed reimbursement or roll over fees.

**C. Susan Rhile: MAC:** Discussed idea for a drive up movie.

**E. Frank Daly: Music Festivals:** Cancelled Roots, Blues and Jazz 2020. Also discussed MBA applying for 501(c)(6) or 501(c)(3). Ongoing.

**F. Michael Straw: Pride Parade:** Cancelled. Committee met to discuss 2021.

**G. David Sibley:** Discussed status of the Christmas Parade. Not yet determined.

**H. Bryan Messick:** Reported about Open Air Dining on Wednesday & Thursday Nights. Discussed Committee assignments. Also welcomed Catherine Timko as a consultant.

**I. David Krull:** No Report

**J. Catherine Timko:** Working with David Krull on Communication and Audit. David Sibley and Susan Rhile also Interested in being on that committee.

**5. New/ Old Business**

- a. **New Business:** Bryan announced Heather Arata/ Earth & State sent a letter expressing interest in joining the MBA Board. Motion made by Frank Daly to accept her request, seconded by Tim D'Ignazio. Motion carried.

Also Bryan requested that the Board re-appoint David Sibley back to the MBA . Motion made by David Krull, seconded by Susan Rhile. Motion carried.

Board directed both requests to the Borough for approval.

- b. Zubair requested hiring Matt Heavens to help with outdoor dining and shopping nights for \$12.00 an hour. After some discussion Frank made the motion to hire part time with a limit of \$1,000 in 2020, seconded by Peter Bendistis. Motion carried.
- c. David Sibley agreed to serve as Secretary for the MBA. Motion made to accept from Peter Bendistis and seconded by Frank Daly. Motion carried.

**6. Borough Liaison Report (Lisa Johnson)**

- a. **Borough Update:** Lisa discussed Corona meetings being held with Media Borough Council every Monday at 10:30 am. Ordinance for wearing masks during Events being drafted with violators to be fined.

**7. Executive Director's Update (Zubair Khan)**

July, 2020 attached.

Meeting Adjourned at 7:32 PM/ motion by Peter Bendistis

Respectfully Submitted, Zubair Khan, Executive Director MBA – reviewed & revised by David Sibley.